

# 2024 SALUTE TO EXCELLENCE AWARDS

EMPLOYER OF THE YEAR NOMINATION KIT



QUEENSLAND  
TOURISM INDUSTRY  
COUNCIL

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*The Voice of Tourism*



<b>2024 QTIC SALUTE TO EXCELLENCE AWARDS .....</b>	<b>3</b>
<b>2024 KEY DATES.....</b>	<b>3</b>
<b>ELIGIBILITY.....</b>	<b>3</b>
<b>NOMINATION PROCESS.....</b>	<b>3</b>
<b>SELECTION CRITERIA .....</b>	<b>4</b>
CRITERION 1: EXTENT AND QUALITY OF TRAINING - WEIGHT (30%) .....	4
CRITERION 2: ACHIEVEMENTS OF THE BUSINESS, OR OF ITS EMPLOYEES, WHICH IS ATTRIBUTED TO TRAINING - WEIGHT (20%) .....	4
CRITERION 3: INTEGRATION OF TRAINING INTO BUSINESS PLANNING- WEIGHT (20%) .....	4
CRITERION 4: COMMITMENT TO EQUITY IN TRAINING- WEIGHT (30%) .....	4
<b>JUDGING PROCESS .....</b>	<b>5</b>
1 <sup>ST</sup> ROUND JUDGING.....	5
2 <sup>ND</sup> ROUND JUDGING .....	5
<b>APPENDIX 1 – CONSENT FORM .....</b>	<b>6</b>
EXPLANATORY NOTES .....	6
WHAT IS THIS CONSENT FOR? .....	6
WHAT SORT OF PUBLICATIONS COULD THIS MATERIAL APPEAR IN? .....	6
WHO IS A PERSON WITH A DECISION-MAKING DISABILITY? .....	6
WHAT HAPPENS TO THE CONSENT FORM ONCE IT IS FILLED OUT? .....	6
HOW LONG WILL THIS MATERIAL BE RETAINED BY THE QUEENSLAND TOURISM INDUSTRY COUNCIL? .....	6
PRIVACY INFORMATION:.....	6
<b>CONSENT FORM.....</b>	<b>7</b>



## 2024 QTIC SALUTE TO EXCELLENCE AWARDS

The 27<sup>th</sup> QTIC Salute to Excellence Awards acknowledge outstanding secondary students, employers, schools, and registered training organisations for their participation in and contribution to the tourism, food and beverage, and cookery qualifications through VETiS, and School-Based Apprenticeship(s) or Traineeship(s).

The program highlights the importance of vocational education and training among secondary schools across Queensland and demonstrates the industry's commitment to its workforce and aspiring future leaders.

The QTIC Salute to Excellence Awards recognise pathways and career opportunities within the tourism and hospitality industry for secondary students and provides multiple opportunities for students to network with employers.

## 2024 KEY DATES

DATE	DETAILS
Monday, 11 March 2024	Nominations Open
Friday, 17 May 2024	Nominations Close
Monday, 10 June 2024	Notification: Outcome of First Round of Judging
Monday, 24 June 2024	Employer and Teacher/Trainer virtual interviews.
Monday, 29 July 2024	Formal Awards Dinner

## ELIGIBILITY

To nominate for the award the applicant must:

- Be a **tourism or hospitality business** in Queensland.
- Provide School Based Traineeship or Apprenticeship employment opportunities to secondary students completing qualifications within the [SIT Training Package](#).
- A secondary school or registered training provider must endorse all applicants they currently provide opportunities to.
- Online Submissions **cannot exceed** the **500-word** limit and **2,000-character** limit for each response.
- Documents that can be uploaded include .JPG, .jpeg, .png, .pdf, .doc., each file cannot exceed 50mb.

## NOMINATION PROCESS

Nominees will be required to complete the two-step nomination process online using the link below: <https://www.judgify.me/Salute2024>

- Step 1: Complete Entrant Form Online
- Step 2: Complete Submission Online



## SELECTION CRITERIA

This award category requires the applicant to address the following award criteria:

### **CRITERION 1: EXTENT AND QUALITY OF TRAINING - WEIGHT (30%)**

*Consider:*

- Outline your involvement in designing or developing training specifically for secondary students, either alone or in partnership with a training provider and/or school.
- Outline the amount of time (on average per month) that your business spends in training activities for secondary students.
- How do you integrate on-the-job and off-the-job training for secondary students?
- How many secondary students have you employed as a school-based trainee or apprentice since 1 January 2021?
- Outline what qualifications they completed or were completing.

**Online Submission:**

- 500-word limit/2,000-character limit.

### **CRITERION 2: ACHIEVEMENTS OF THE BUSINESS, OR OF ITS EMPLOYEES, WHICH IS ATTRIBUTED TO TRAINING - WEIGHT (20%)**

*Consider:*

- How do you measure the benefits of training?
- How will training secondary students improve your business in the future?
- Outline how training secondary students has provided benefits to your business.
- Outline how training secondary students has provided benefits to your staff.

**Online Submission:**

- 500-word limit/2,000-character limit.

### **CRITERION 3: INTEGRATION OF TRAINING INTO BUSINESS PLANNING- WEIGHT (20%)**

*Consider:*

- Outline the purpose and expected outcomes from integrating school-based trainees/ apprentices into your businesses.
- How do you identify a school-based training opportunity in your business?

**Online Submission:**

- 500-word limit/2,000-character limit.

### **CRITERION 4: COMMITMENT TO EQUITY IN TRAINING- WEIGHT (30%)**

*Consider:*

- Identify training opportunities that your business has provided to secondary students from groups often under-represented such as.
  - People with disabilities; or
  - Indigenous people; or
  - People from a non-English speaking background.



- How many people have undertaken training programs within your business from the above-mentioned groups?

**Online Submission:**

- 500-word limit/2,000-character limit.

**TOTAL WEIGHT - 100%**

- Nominees must receive a total score of 50% or above to be an eligible finalist.

## **JUDGING PROCESS**

### **1<sup>ST</sup> ROUND JUDGING**

QTIC will receive all applications and once nominations have closed, judges will be provided access to their category online. The judges will then review the nominations for their category and place a score against each category. The Judging Panel consists of six judges, two per category, from industry. The panel will shortlist finalists for each category based on completed submissions.

### **2<sup>ND</sup> ROUND JUDGING**

Shortlisted finalists will be invited to participate in second round of judging that will consist of:

- A virtual interview through an online platform,

The online interview will be conducted by two judges in the relevant category on Monday, 24 June 2024. A QTIC team member will contact the finalists to schedule the virtual interview.

Category winners will be announced at the Salute to Excellence Awards Dinner event being held on Monday, 29 July 2024. Further information will be provided to finalists.



## APPENDIX 1 – CONSENT FORM

### EXPLANATORY NOTES

The following explanatory notes apply, except where conditions or limitations are imposed on the consent in section three (3). Where conditions or limitations are imposed, the notes are read subject to those conditions.

### WHAT IS THIS CONSENT FOR?

This consent form authorises Queensland Tourism Industry Council (QTIC) to use your images or recordings, together with information about your participation in QTIC initiatives, in publications, productions and presentations in connection with the department's work. The consent extends to use of the image or recording in whole or part and digital adaptations used alone or in conjunction with words, drawings, and other images.

### WHAT SORT OF PUBLICATIONS COULD THIS MATERIAL APPEAR IN?

This material can appear in any medium and may include television or outdoor advertising, videos, brochures, forms, public relations display, annual reports, press advertising, internal documents such as manuals, web sites, certificates, strategic plan, posters and professional material and other government departments and agencies to promote the QTIC programs, as well as education, training, and the arts.

### WHO IS A PERSON WITH A DECISION-MAKING DISABILITY?

If a person is an adult and unable to give consent, an authorised decision-maker must give consent on the person's behalf (see for example *Powers and Attorney Act 1998* and/or the *Guardianship and Administration Act 2000*).

### WHAT HAPPENS TO THE CONSENT FORM ONCE IT IS FILLED OUT?

The Consent Form is retained by QTIC and will be placed on file. A copy can be provided to you upon request.

### HOW LONG WILL THIS MATERIAL BE RETAINED BY THE QUEENSLAND TOURISM INDUSTRY COUNCIL?

This authorises QTIC to retain and use the photographs and other material until you withdraw this consent in writing to the departmental contact listed on the consent form.

Withdrawal of consent applies only to subsequent use of the image/s and other material. It does not apply to existing matter in which the image/s and other material already appear.

### PRIVACY INFORMATION:

Queensland Tourism Industry Council is collecting the information contained in this form to verify your consent for use of your image or recording for the purposes contained in the consent form. Only authorised departmental officers have access to this information. From time to time the department may provide some, or all, of this material to other government departments and agencies, or to recognise media outlets for their use to promote education, training and arts programs, services and initiatives as outlined above. Your personal information will not be disclosed to any other third party without your consent, unless authorised or required by law. If you have any queries about any privacy issues that relate to this consent form, then please contact the departmental contact listed on the consent form.



## CONSENT FORM

Release for use of images, recordings and/or associated information

### PARTICIPANT DETAILS

NAME:	
DOB:	
SCHOOL/RTO:	
TELEPHONE:	(H) (M)
EMAIL:	
POSTAL ADDRESS:	

### CONSENT

I authorise Queensland Tourism Industry Council (QTIC) to take and retain photographs, video, or sound recordings of me, together with personal information relating to my involvement in training programs or other departmental activities and initiatives with which I am involved (the material) and to use this material as described in this consent.

### CONDITIONS/LIMITATIONS

My consent is subject to the following conditions/limitations:

Please specify **exact conditions** (e.g., cultural considerations, restrictions on publication/media, time limit of consent etc)

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## UNDERTAKINGS

Subject to any conditions/limitations in section 3 above, I understand that by giving consent I acknowledge that I have no rights in the material or in any publication, production or presentation that includes the material. QTIC can use the image or recording to promote departmental activities and education, training, and the arts. QTIC may reproduce the image or recording in any form, in whole or in part, and distribute the works by any medium (e.g., television, press, outdoor advertising, various publications, the Internet, CD-ROM or other multimedia).

I understand that the QTIC:

- will not pay me for giving this consent or for the use of my image or recording.
- may keep the image or recording on record until I expressly revoke my consent in writing.
- will make all reasonable efforts to destroy images or recordings if I withdraw this consent, except for those already published.
- may use the image or recording in the future, unless I specify limitations for its use; and
- will not infringe the rights of any third party by exercising its rights given in this consent.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_